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CWU Faculty Senate Minutes - 01/09/08

Janet Shields

Central Washington University, senate@cwu.edu

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REGULAR MEETING
Wednesday, January 9, 2008, 3:10 p.m.
BARGE 412
MINUTES

Senators: All senators or their alternates were present except: Dan Beck, Scott Calahan, Loran Cutsinger, Ruthi Erdman, Jonathan Fassett, William Folkestad, Elise Forier, Mark Lane, Robert McGowan, Paul Sellars, Dieter Ullrich and Jennifer Winslow.

Visitors: Sheryl Grunden and Kim Bartel.

CHANGES TO AND APPROVAL OF AGENDA – Agenda approved.

MOTION NO. 07-17(Approved): APPROVAL OF MINUTES of November 28, 2007

COMMUNICATIONS - None

FACULTY ISSUES: None

PRESIDENT: The Governor's budget came out in December. The proposals that Central requested that are in the Governor's budget are the Technical salary correction, funds for the increase in fire protection costs, Dean Hall construction inflation, and emergency preparedness funding. The Council of President's proposal for staff salary compression and inequity funding and the faculty recruitment and retention pool were not included in the budget. Also not funded were the Courson & Muzzall deconstruction funds. President McIntyre indicated that they will continue to work on these issues to have them included in the budget. The Spheres of Distinction RFP forms will be sent out in late January with a due date in April. The search process for the next Provost is underway. They have received applications and would be glad to receive others. Anne Denman agreed to serve as the interim Provost in the meantime.

PROVOST: Provost Denman reported that she has leapt out of retirement for serve as the interim Provost for the next three weeks. Her primary role is transitional. She has been talking with the administrators in Academic Affairs to find out what issues are current and what needs to be passed on. She is working on a brief assessment of where things are currently.

OLD BUSINESS – Motion No. 07-20:(Approved, 1 nay): "Senator Čuljak moved to have Motion No.07-14 brought off the table. Motion was seconded. Discussion followed.

Motion No. 07-14(removed from the table then delayed to 2/6/08) "That the Program Assessment and Student Learning Outcome Assessments Plan Preparation Forms be approved as presented in Exhibit D."

Motion No. 07-21(Approved): Moved to delay Motion No. 07-14. Seconded and approved.

REPORTS/ACTION ITEMS

SENATE COMMITTEES:

Executive Committee:

Motion No. 07-12(second reading): "That the Faculty Senate Academic Code be amended to

add Emeritus Professor to Section II as outlined in Exhibit A”

Motion No. 07-13(second reading): “That the Faculty Senate Academic Code be amended to add Section III. E Assigned Time and Workload Units for Senate Offices and Activities as outlined in Exhibit B.

Academic Affairs Committee: No report.

Academic Code and Bylaw Committee: No report.

Curriculum Committee:

Motion No. 07-18(Delayed to 2/6/08): “That the Curriculum policy manual section 5-10.2.13 be amended to read as outlined in Exhibit C.”

Motion No. 07-22 (Approved): Moved to delay Motion No. 07-18. Motion was seconded as approved.

General Education:

Motion No. 07-19(Approved): “That the General Education program be amended as outlined in Exhibit D.”

Evaluation and Assessment Committee: No report

Faculty Legislative Representative: No report

CHAIR: Chair Snedeker announced their will be a Senate/UFC co-sponsored forum for the non-tenure track faculty February 13th at 4:00 p.m. in Barge 412. It will be available for the Centers via DE, but they must contact the Senate office to get that set up prior to February 13th. The new Executive Committee elections process will take place this quarter. Representation on the Executive Committee will be by college with one At-Large position. The vacancies their year will be in the College of the Sciences and the At-Large position. The Executive Committee is interested in receiving feedback regarding the advising hold process that became official this past fall. Chair Snedeker met with ADCO Monday and is working with interim Chair, Kathleen Barlow, on some of the issues brought before Senate earlier this year regarding the roles and responsibilities between Senate and ADCO. Trying to see if there are some areas we can work together or separately to make things more efficient. It is Chair Snedeker’s goal to meet with all department chairs this year to see if there are issues that the Senate needs to deal with.

CHAIR-ELECT: Chair-Elect Manweller clarified how the election process will be for the Executive Committee. If you are running for the COTS vacant position, you will be elected by all faculty in that college. For the At -Large position, they will be elected by the senate.

STUDENT REPORT: Student representative reported that the Student and Activities Committee is currently reviewing all of their policies. The ASCWU BOD is in the process of hiring a students to do public relations. The Election Commission is starting up with the student elections process and the election packet will be available soon. The Academic Senate planning committee is being formed. They would like 10 students to sit on that committee. They will be meeting every other Thursday at 4:00 p.m. in the BOD conference room. The ASCWU BOD has selected a student to sit on the President Search Committee. They are also continuing work on their recycling proposal.

NEW BUSINESS - None

Meeting adjourned at 4:50 p.m.

Exhibit A

Academic Code—proposed change

Section II: OTHER FACULTY APPOINTMENTS

The specific rights and responsibilities of faculty working in special roles shall be delineated in the agreement and/or contract with the appointing authority, subject to the terms of the Collective Bargaining Agreement, e.g., interdisciplinary program director, academic program director within a department or graduate program director.

A. Emeritus Professor Appointments

1. **Faculty members who are retiring from the university, may be retired with the honorary title of Emeritus Professor. The Emeritus title is recommended by departmental action for a faculty member whose teaching, scholarly, and service record is meritorious. The normal criteria for appointment to the emeritus faculty are ten (10) years of full-time service as a member of the teaching faculty. However, the Board of Trustees may grant emeritus status to any faculty member at their discretion.**
2. **Emeritus Professor status is a privilege and is subject to state ethics laws and the Washington State Constitution. University-related activities that are not part of any part-time employment at the university as described in the CBA are considered “volunteer hours.” These volunteer hours must be reported by the Emeritus Professor quarterly to the university payroll office for insurance purposes and for Department of Labor and Industries reporting.**
3. **The eligibility for Emeritus appointments includes these provisions:**
 - a. **The ten (10) year service requirement may be fulfilled by noncontiguous periods of employment;**
 - b. **Faculty members accrue service credit during professional leaves but not during leaves of absence without pay.**
4. **The Emeritus rank provides listing of names of members in the university catalog, use of the library and other university facilities, and participation in academic, social and other faculty and university functions. In addition, Emeritus faculty:**
 - a. **Shall be issued staff cards and parking permits each year without charge;**
 - b. **Shall have the same library and computer services, including an email account, as regular faculty;**
 - c. **Shall receive university publications without charge;**
 - d. **Shall qualify for faculty rates at athletic and other events;**
 - e. **May be assigned an office, if space permits;**
 - f. **May have clerical support, if budget permits;**
 - g. **May serve on any committee in ex officio, advisory, or consulting capacity according to expertise and experience.**
5. **The Board of Trustees may grant the rank of emeritus professor posthumously to faculty members deceased during their term of service to the university if the requirements of paragraphs A.1 and A.2 have been met.**

Exhibit B

PROPOSAL FOR ACADEMIC CODE CHANGE

SECTION III.C.

.....
The Chair, Chair-Elect, and Faculty Legislative Representative shall receive reassigned time to perform their duties ACCORDING TO SECTION III.E (NEW). ~~This reassigned time shall be 50% and 25% respectively, and a percentage for the faculty legislative representative to be determined by the president.~~
.....

Section III. E (NEW). Assigned Time and Workload Units for Senate Offices and Activities

1. Workload units associated with Senate offices and activities are based on: 30 hours of time spent in meetings and in preparation for meetings = 1 workload unit. It is acknowledged that units assigned reflect an annual average that faculty may reasonably expect over a three-year term.
2. Senate Chair
 - A. The Senate Chair shall be relieved of eighteen (18) workload units of teaching for the academic year to perform their duties. The college in which the Senate Chair teaches will receive compensatory funds from the President.
 - B. The Senate Chair assumes certain duties and responsibilities in the summer, for which a stipend is negotiated with the President.
3. Senate Chair-Elect

The Senate Chair-Elect shall be relieved of nine (9) workload units of teaching for the academic year to perform their duties. The college in which the Senate Chair-Elect teaches will receive compensatory funds from the President.
4. Senate Executive Committee Member

Workload units for the position of Senate Executive Committee Member are three (3) for the academic year.
5. Faculty Legislative Representative (FLR)
 - A. The Faculty Legislative Representative shall receive release time from teaching as well as a travel allowance, negotiated each year with the President.
 - B. In the event that the FLR is also elected Chair of the Council of Faculty Representatives (FLRs of Washington universities), more release time, a higher travel allowance, and a summer stipend will also be negotiated.
 - C. Past allocations for these items will be available from the Faculty Senate Office.
6. Senator

Workload units for the position of Senator are one (1) per academic year.
7. Senate Committee Chair

Workload units for the positions of chair of Senate committees are estimated at two to four (2-4) per academic year. When elected committee chairs configure their workload plans, they should contact the Senate Office to determine a specific estimate for the upcoming year.

8. Senate Committee Member (Non-Chair)

Workload units for the positions of non-chair members of Senate committees are estimated at one to two (1-2) per academic year. When ratified committee members configure their workload plans, they should contact the Senate Office to determine a specific estimate for the upcoming year.

Exhibit C

- 5-10.2.13 **A specialization** is a coherent, focused subfield within a degree program. A specialization can be distinguished from a new degree in that the full designation of the degree title – including level, type and major – does not change when a new specialization is added. In addition, there must be a shared core of courses that comprises no less than 30% and no more than 75% of the total credits needed for the undergraduate major or graduate program. A new specialization must be reported to the HECB as an informational item.

Exhibit D

Fundamental Disciplines of Physical and Biological Sciences

An introduction to those sciences that study the fundamentals of physical and life systems.

BIOL 101 Fundamentals of Biology and Lab (5)
CHEM 111/111LAB Introduction to Chemistry and Introductory Chemistry Laboratory (5)
CHEM 181/181LAB General Chemistry I and General Chemistry Laboratory I (5)
GEOL 101/101LAB Physical Geology and Lab (5)
PHYS 106 Physics by Inquiry (5)
PHYS 111/111LAB Introductory Physics and Lab (5)
PHYS 181/181LAB General Physics and Lab (5)

Patterns and Connections in the Natural World.

Those sciences that use a knowledge of basic scientific disciplines to examine large and complex physical and life systems.

ANTH 110 Introduction to Biological Anthropology (5) (Lab ANTH 110LAB is optional)
BIOL 200(W) Plants in the Modern World and Lab (5)
BIOL 201 Human Physiology (5)
BIOL 300 Introduction to Evolution (5)
ENST 301 Earth as an Ecosystem (5)
GEOG 107 Introduction to Physical Geography (5)
GEOL 102/101LAB Geology of National Parks and Lab (5)
GEOL 107 Earthquakes, Volcanoes and Civilization (5)
GEOL 302 Oceans and Atmosphere (4)
~~PHYS 101/101LAB Introductory Astronomy I of Stars and Galaxies and Lab (4) (1) (5)~~
~~PHYS 102/101LAB Introductory Astronomy II of the Solar System and Lab (4) (1) (5)~~

Applications of Natural Science

These courses explicitly treat social, economic, technological, ethical or other implications of natural phenomena, of human influence on natural systems, or of responsive scientific inquiry.

ANTH 314 Human Variation and Adaptation in Living Populations (4)
BIOL 302 Human Ecology (5)
CHEM 101 Contemporary Chemistry and Lab (5)
ENST 302 Ecosystems, Resources, Population and Culture (5)
NUTR 245 Basic Nutrition (5)
GEOG 273 Geography of Rivers (5)
GEOL 108 Introduction to Environmental Geology (5)
IET 101 Modern Technology (5)
PHYS 103/103LAB Physics of Musical Sounds and Lab (5)
PHYS 108 Light and Color (4)
STEP 101(W) Science Seminar I: Research Experience (2)*
STEP 102(W) Science Seminar II: Interdisciplinary Research Theme (2)*
STEP 103(W) Science Seminar III: Current Topics (1)*

***Only open to freshman students enrolled in STEP program, and all three courses must be completed with passing grade to receive credit for Applications of Natural Science breadth area.**