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CWU Faculty Senate Minutes - 11/07/07

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CENTRAL WASHINGTON UNIVERSITY
FACULTY SENATE

REGULAR MEETING
Wednesday, November 7, 2007, 3:10 p.m.
BARGE 412
MINUTES

ROLL CALL:

Senators: All senators or their alternates were present except: Anthony Diaz, Jonathan Fassett, Elise Forier, Robert McGowan, and Michael Young.

Visitors: Rose Spodobalski Brower, Daniel CannCasciato and Bob Hickey.

CHANGES TO AND APPROVAL OF AGENDA - None

MOTION NO. 07-08(Approved): APPROVAL OF MINUTES of October 3, 2007

COMMUNICATIONS - None

FACULTY ISSUES: Senator Erdman asked about the non-tenure track names in the on-line version of the catalog. Currently these names are not included. Last year it had been indicated these names would not be put in the print catalog, but would remain in the on-line version. Provost Soltz reported that a list of names was submitted to the Registrar to put in the on-line catalog this week. All full-time annual contract faculty will be included. Senator Dittmer talked briefly about the proposal regarding the Faculty Senate he had e-mailed to senators earlier. Senator Dittmer's proposal would have department chairs and a non-tenure track representative make up the Senate and abolish ADCO. All Senate committees would have four senator representatives, one being from each college. The current system of administration, senate, ADCO and UFC is extremely bureaucratic. The Senate committees are remarkably inefficient because of the current size of them. Senator Čuljak indicated her concern with curriculum under this system. Not all chairs understand the curriculum process. This proposal would put tremendous pressure on the chairs and is not part of their contract. Chair-Elect Manweller indicated that the Senate should not dismiss this proposal just because it is different. Senator Cutsinger thanked Senator Dittmer for raising this proposal, giving Senate an opportunity to think and talk about what governance means. Senate should be used as a voice, separate from UFC. Senator Shorr indicated his department Senators go to great pains to share with their department faculty what is going on in the Senate. Having been very involved with ADCO as well as Senate and this would be a terrible responsibility to heap on chairs. Chairs are currently very busy with all the changes in the university right now. We often disagree with our chairs and are expected to.

Senator Rawlinson moved and Senator Donahoe seconded to continue this discussion under New Business. Motion was approved, with 2 nay.

PRESIDENT: This legislative session is a supplemental budget year and is supposed to deal with emergency issues, rather than a whole new list. This year Central has six requests. One is a technical error in calculation that was left out of the 07-08 budget for non-represented classified staff. Fire protection costs, that were not anticipated, have increased. Dean Hall additional 1.3 million to deal with cost overruns due to the delay in renovation monies. Another is a place holder for deconstruct monies for Courson and Muzzal hall. Currently there is a disagreement about what kind of monies can be used from the current university funds. The Council of President's agenda will

include a request for a faculty recruitment and retention pool. Second request is for additional personnel that will be assigned coordination and training responsibilities for emergency management. Another request is to deal with the Exempt staff salary compression due to the increases in classified staff salaries. The Governor invited the institutions to put together a proposal regarding emergency preparedness on campuses. Central's request is similar to other campuses and that is for a communications system. Remind people of the Performing Arts and Presidential Speaker series theater production of Vietnam 101.

PROVOST: A press release went out regarding the continuing accreditation from NCATE. Central has received a conditional continuing accreditation and will be revisited again in two years. Central did not receive accreditation from the Professional Education Standards Board. Central is in a unique situation that we received accreditation from the national organization, but not the state. An appeal is underway regarding the PES Board. In response to Professor Dittmer comments, the Provost instituted a chair training program five years ago. He strongly encourages all new chairs and those who have been chairs for a while to go to a national chair's training. Most go to the ACE conference, or discipline specific conferences. The Provost office provides every new faculty member with Scholarship Accessed and will have a panel of Central tenured faculty talk to them regarding their scholarship. The panel presentation has been scheduled for November 28th at 1:30 p.m. The Interim Dean for CEPS will be announced this week. Currently, the Provost is in the process of establishing a search committee for the interim Dean of the College of the Sciences. He will establish the national search committee for the Dean of the COTS. The interim Dean will serve until July or until the new Dean is selected. The Provost is expecting to receive recommendations from the search committee for the Assistant Vice President for Faculty Relations. If you haven't gotten your comments in do so today. They are looking at making some modifications to the Faculty Activity reports. Will be working with the chairs as a pilot program to try and get the forms as user friendly as possible.

OLD BUSINESS

Motion No. 07-05(Approved, 1 abstention): "To approve amendments to the Faculty Senate Bylaws as outlined in Exhibit B."

Senator Rawlinson offered the following friendly amendment to section II.B.2. "In the event that a department/library falls below 15/30/45 FTE, senators will serve out the remainder of their terms. At the first regularly scheduled election of senators, the department/library which experienced a decrease of faculty below the prescribed FTE will elect the appropriate number of senators for the subsequent term, unless....." Amendment was accepted.

Senator Bloodworth moved that we have four non-tenure track senators to have equal representation. Motion was seconded. Senator Čuljak moved to table the motion. Motion was seconded and approved. Chair Snedeker indicated he would speak to the Provost about this request and report back to the Senate.

Chair-Elect Manweller proposed a friendly amendment to add a number 15 to section III.B. "15. to fill vacancies on the Executive Committee." Amendment was accepted.

Senator Donahoe proposed a friendly amendment was proposed to take out the word "voting" in Section IV a, b and c. Amendment was accepted.

Motion No. 07-06 (Second read, vote 11/28): "To approve amendments to the Faculty Academic Code as outlined in Exhibit C."

REPORTS/ACTION ITEMS

SENATE COMMITTEES:

Executive Committee: No report

Academic Affairs Committee:

Motion No. 07-09(Approved): "That the Policy Manual Academic Affairs section 5-9.3.2 Transfer Credit from Community Colleges be amended as shown in Exhibit A."

Academic Code and Bylaw Committee: No report

Curriculum Committee:

Motion No 07-10(Approved): "That section 5-10.2 Definition of Curriculum Term be amended as shown in Exhibit D."

Motion No 07-11(Approved): "That section 5-10.4 Procedures for Curriculum Change be amended as shown in Exhibit E."

General Education: No report

Evaluation and Assessment Committee: No report

Faculty Legislative Representative: Jim Huckabay reported that the CFR met recently at the WSU/Eastern campus in Spokane. The CFR is currently putting an agenda together for the year. Currently the items on the agenda center around assessment, salaries, and increase representation on state wide boards and committees. The next CFR meeting is Friday at Western. The CFR has put together a web page that tells more about what CFR is doing and information about the issues they are working on. The website is <http://www.cfr-washington.org/>.

Professional Development Committee: Committee is currently on hold.

CHAIR: Chair Snedeker thanked the Executive Committee for the work they put into the bylaws. He also thanked the senators for asking questions prior to the meeting. Chair Snedeker recently met with the Provost, Wayne Quirk and Bob Hickey regarding several issues that needed clarification. This was a very positive meeting and set a good tone for continued discussion.

CHAIR-ELECT: No report at this time.

STUDENT REPORT: Danielle Howard indicated that many of the students are appointed to the Senate committees before they know when the committees meet. The students do appreciate having voting rights on faculty committees. Mike Bogatay, Vice President for Political Affairs, reported that the Washington student lobby general assembly was held at Central last week. They are currently working on a draft agenda for the legislative session. A similar mantra as in the past of accessibility, affordability and predictability. The student lobby is working to keep tuition affordable, ensuring that is sufficient state funding for on campus child care, and looking into getting funding for the HEC Board's proposal of on-line advising that didn't pass last year through the House Higher Education Committee. Will be working with the administration to help support the supplemental budget proposal. Wellington's Wild Fire event at homecoming went well as well as the tailgater party. A delegation of students will be attending the Northwest student leadership conference at Portland State University. Had one academic concern of mandatory Art courses being offered at the same time.

NEW BUSINESS – Chair-Elect Manweller moved to discuss Tim Dittmer's proposal at the November 28th agenda. Motion was seconded and approved.

Meeting was adjourned at 4:56 p.m.

Exhibit A

5-9.3.2 Transfer Credit from Community Colleges

- 5-9.3.2.3 Academic associate of arts degrees from a public college accredited by the Northwest Commission on Colleges and Universities (NWCCU) will meet the general education requirement of a bachelor's degree. Registrar's office Degree Checkout is responsible for maintaining a list of acceptable out-of-state associate degrees.
http://www.cwu.edu/~regi/equivalencies/college_list.html

Rationale: Name change/housekeeping. This policy also shows where interested individuals may find the list of acceptable degrees to clarify and identify which states are accredited by the NWCCU and which associate degrees are acceptable for transfer.

Exhibit B

Draft Faculty Senate Bylaws

Exhibit C

Draft Faculty Senate Academic Code

<http://www.cwu.edu/~fsenate/2007AcademicCode%209-26-07draft.doc>

Exhibit D

- 5-10.2.2 ~~Certificate programs are programs~~ courses of study that normally require less than 25% of the credits required for a degree program at ~~a similar the same level.~~ Certificate programs may not exceed 44 credits. Certificate programs are specialized career programs, often geared for admission to licensing or career entrance tests, and result in a certificate. Certificate programs may also be noncredit.
- 5-10.2.8 ~~Major means that part of the curriculum where a student concentrates on one subject or group of subjects and which comprises the largest number of units in any given discipline. Its contents are usually defined by one academic department but also may be defined jointly by two or more departments, as in the case of an interdisciplinary major.~~
The major forms the basis for granting of a baccalaureate degree. It is a coherent, in-depth program of study in a particular discipline or disciplines wherein the student will develop and demonstrate an increasing awareness of both the possibilities and the limits of the major program of study. The student will demonstrate mastery of the content, insights, skills and techniques appropriate to an undergraduate education in a particular body of knowledge. The student will take courses, which are often sequential, leading to advanced study in the discipline(s). A major will consist of a minimum of 45 credits. A 45 to 59 credit major requires completion of a minor and/or second major, in which case the total credits of the major and minor/2nd major must total at least 60 credits. (Refer to Section 5-10.6 for upper credit limits.)
- 5-10.2.9 ~~A minor is defined as a program consisting generally of less than one-half of the total credits needed for a major.~~
A minor is a coherent program of study in a particular discipline that provides complements or supplements the student's major. A minor will consist of a minimum of 20 credits and a maximum of 44 credits.

Exhibit E

5-10.4.2 **Initiation of General Education Requirement Changes.** Individuals proposing ~~general education curriculum changes~~ an addition of an existing course to the general education curriculum or deletion of a course from the general education curriculum, will submit a completed general education rationale form. ~~with a description of the proposed change, including an effective date and a new course form, if the course is not an existing course, along with all appropriate signatures,~~ to the General Education Committee (GEC). If the GEC approves the proposal, the chair of the GEC completes a program change form and sends it to the FSCC chair. After the General Education committee acts on the proposal and, the chair of the General Education committee completes a program change form and sends it to the FSCC chair.

If a proposed addition is a new course or an existing course with changes, the initial approval for the individual course first rests with the Faculty Senate Curriculum Committee. After the course has been approved by the FSCC, the originating department forwards the general education rationale form and description of the proposed change to the General Education Committee. If the GEC approves the proposal, the chair of the GEC completes a program change form and sends it to the FSCC chair.

The FSCC lists it ~~the general education program change~~ in the curriculum summary log. The academic community has two weeks to respond to the curriculum summary log. Following the two weeks, ~~held~~ the FSCC acts on the proposal, the chair adds a memo documenting curriculum committee action, and he/she sends it to the General Education Committee chair to be placed on the Faculty Senate agenda for action. The Faculty Senate Chair then submits the Faculty Senate action to the provost.