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## CWU Curriculum Committee Minutes - 02/12/15

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Faculty Senate Curriculum Committee

February 12, 2015

3:10 – **Barge 412**

Minutes

Present: Jan Byers-Kirsch, Teri Walker, Toni Sipic, Jeff Stinson, Liz Kerns, Jon Fassett, Ginny Blackson, Lori Braunstein, LeAnne Watrous, Rodney Bransdorfer, Rose Spodobalski-Brower

Absent: Maria Sanders, Raymond Hall, student representative, Ginny Erion, Ethan Bergman, Tim Englund, Laura Milner and Michele Reilly

Guest(s): None

Meeting was called to order at 3:10 p.m.

Approval of Agenda - Liz moved to approve the agenda. Ginny seconded and agenda was approved as presented.

Approval of Minutes - Ginny moved to approve the February 5, 2015 minutes as presented. Liz seconded and motion was approved.

Review February 5, 2015 log

Aviation changes will be put on the next log as the committee has not received their updates.

#2 Supply Chain Management Minor – There are courses offered outside department and no letters or emails from those departments giving their okay. There is also no clean catalog copy. Toni moved to approve Supply Chain Management for the log pending resolution of issues. Jon seconded and motion was approved.

Program and Narrative Changes:

#5, 6, 8, 9, 12, 13, 14, 15, 18, 19, 21, 22 were held for further discussion.

Liz moved the remaining items to the log. Jan seconded and motion was approved.

#5 Apparel, Textiles and Merchandising Minor – There are issues with multiple courses that are included with proposal.

#6 Apparel Design Minor - There are issues with multiple courses that are included with proposal.

#8 BS Global Wine Studies – Need to have three separate course proposal forms. There is not a clean copy of the program. Send back to department and they will need to do three separate forms.

- #9 Wine Trade and Tourism – The credit totals don't add up correctly. Send back to department to correct.
- #10 Event Planning Minor - RT 431 is listed on clean copy as 4 credits, but listed in catalog as 3. This can be fixed without sending back.
- #11 Recreation and Tourism Major, Specialization, Minor – These need to be put on separate forms.
- #12 BS Apparel, Textiles and Merchandising - There are issues with multiple courses that are included with proposal. No signatures from other departments. Need notification on course deletions.
- #13 BS Recreation & Tourism - Tourism Management Specialization – There are issues with multiple courses that are included with proposal. Three programs on one form need to be split out.
- #14 RT - Event Planning Specialization – Sent back to department.
- #15 RT - Recreation Management Specialization – Sent back to department.
- #18 - GIS Specialization - No clean catalog copy. GEOG 250 not on log.
- #19 - Environmental and Resource Geography - GEOG 250 not on log.
- #20 BA Geography – Parts of the clean copy are missing. This was a scan error and information was reviewed.
- #21 Geography minor - GEOG 250 not on log.
- #22 GIS Certificate - No clean catalog copy.

Jan moved to move these items #5 Apparel, Textiles and Merchandising Minor, #6 Apparel Design Minor, #8BS Global Wine Studies, #9 Wine Trade and Tourism, #10 Event Planning Minor, #11 Recreation and Tourism Major, #12 BS Apparel, Textiles and Merchandising, #13 BS Recreation and Tourism Management Specialization, #14 RT Event Planning Specialization, 15 RT Recreation Management Specialization, #18 GIS Specialization, and #19 Environmental and Resource Geography pending resolution of identified issues. Toni seconded and motion was approved.

New courses held for review #33, 34

- #33 ATM 285 Buying and Merchandising Math - Assessments don't match outcomes. Removing math and ask for justification for removing ITAM course. Copy and pasted all assessments and the outcomes do not match the assessments.
- #34 GEOG 356/456 Recreation Geography - cannot layer a 300 course. Send back also has to be held because of pre-req is GEOG 250. This proposal needs to be held until GEOG 250 is on log.

Toni moved #33 ATM 285 to the log pending resolution of issues. Teri seconded and motion was approved.

Ginny moved to send back all the Apparel, Textiles and Merchandising proposals back to the department. Outcomes and assessments don't match. The assessments are copy and pasted and the outcomes and assessments don't match.

Course holds for review are #42, 46, 49, 53, 55, 56, 57, 58, 60, 61, 62, 63, 64, 65, 66, 68, 69, and 71

Toni moved the rest of the courses to the log. Jon seconded and motion was approved.

- #42 - BIOL 220 Introduction to Cell Biology – There is not a CTL signature. Send back to department to get signature.
- #46 ATM 280 Basic Sewing Techniques – The outcomes and assessments are weak.
- #49 ATM 351 Socio-cultural Aspects of Apparel – The outcomes and assessments are weak.
- #53 ATM 381 Fashion Show Production - The outcomes and assessments are weak.
- #55 ATM 389 Fashion Trend Analysis - The outcomes and assessments are weak.
- #56 ATM 452 History of Fashion - The outcomes and assessments are weak.
- #57 ATM 485 International Retailing - The outcomes and assessments are weak.
- #58 ATM 487 ATM Exit Assessment - The outcomes and assessments are weak.
- #60 ATM 489 Merchandise Buying and Planning - The outcomes and assessments are weak.
- #61 ATM 490 Cooperative Education – The outcomes and assessments do not reflect 400 level expectations. This is okay because is a cooperative experience.
- #62 RT 361 Technology for Recreation and Tourism- The outcomes and assessments are not appropriate for 300 level course.
- #63 RT 333 Outdoor Adventures Public Lands – The outcomes and assessments are not appropriate for 300 level course. The outcomes are worded as assessments.
- #64 RT 371 Tourism Essentials - Course outcomes are not appropriate for 300 level course. The outcomes are written as assessments and assessments as activities.
- #65 RT 380 Human Resources- Business has a hold on this course. This course may be withdrawn. All the programs that have this course will also be held.
- #66 RT 452 Regional Wine Tourism- The outcomes and assessments are not 400 level work.
- #68 GEOG 409 Quantitative Methods in Geography – The last learning outcome only says “to assess”. It appears they started something and didn’t finish.
- #69 GEOG 443 Energy Policy – The outcomes and assessments are weak for this level. The assessments are cut and paste. Send back to department.
- #71 PSY 489 Senior Assessment – The outcomes and assessments are weak for this level and are copy and paste. Assessments are not measurable. Course description says admitted to a psychology major in their senior year. The wording needs to be psychology major and taken in their senior year. Send back to department.

Toni moved to approve moving 42, 46, 49, 53, 55, 56, 57, 58, 60, 61, 62, 63, 64, 65, 66, 68, 69, and 71 to the log pending resolution of the issues. Jan seconded and motion was approved.

#76 FCSA 251 This course has no outcomes. The outcomes and assessments were with course change proposal. Toni moved to approve this course for the log. Jon seconded and motion was approved.

Chair report – Starting to look at calendar for next year. Need to look at who will be chair next year as well.

Academic Planning Director Report – No report.

Meeting was adjourned at 4:54 p.m.

**Future Agenda Items:**

Next meeting February 19, 2015 in **Grupe Faculty Center**