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CWU Academic Affairs Committee Minutes - 11/ 29/12

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***Faculty Senate Academic Affairs Committee
November 29, 2012***

Minutes

Present: Joe Brooks, Simeon Sungi, Thomas Tenerelli, Penglin Wang, Michael Whelan, Marla Wyatt and Mike Jackson

Absent: None

Guest(s): None

Meeting was called to order at 4:02 p.m.

Approval of November 8, 2012 minutes - Joe moved to approve to November 8, 2012 minutes. Penglin seconded and motion was approved.

Faculty Senate report - Michael gave a report at the Faculty Senate meeting on Wednesday, November 28th. Michael will start putting information on GoCentral next week.

Charge AAC12-13.02 Utilize the attached committee policy and procedures template to delineate policy and procedures of the Faculty Senate Academic Affairs committee. - Committee discussed the draft Michael presented and made some suggestions. Michael will make changes and get it ready for final approval at the January 10 meeting.

Academic Life Policy 5-90 workload division - Michael will do a first draft.

- a. Charge AAC 12-13.03 Assure appropriate segregation of policy from procedure in Academic Life Policy 5-90 and translation of these policies and procedures are forwarded to the UPAC for consideration.
- b. Charge AAC12-13.05 Review changes suggested in Admissions Policy 5-90-60 as submitted by the Admission's Office. Disaggregate policy and procedures, and recommend action to be taken.

Meeting was adjourned at 4:53 pm.

Next meeting date January 10, 2013