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CWU Bylaws and Faculty Code Committee Minutes - 10/29/12

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Central Washington University
Bylaws and Academic Code Committee
October 29, 2012, 3pm
Minutes

Present: Gary Bartlett, Lori Braunstein, Jonathan Fassett and Eric Cheney

Absent: None

Guest(s): None

Meeting was convened at 3:01

Gary called the meeting to order.

Changes to the Agenda. Janet Shields spoke about the first three questions.

Updates – information from Janet:

Charge 12-13.07 Regarding ACBC 12-13.07, you do not need to put wording of ex-officio member in the Academic Code. Please put where it is appropriate, does not have to be in the Academic Code unless it is needed.

Charge 12-13.11 – The Quarter to Semester charge was given to everyone. Don't need to produce a memo or report, unless it is relevant, helpful for future members, you can save them from inventing the wheel if see what is affected by the change and start to document what will need to be looked at.

The policy/procedure distinction - Bylaws are the Policy and Procedure for Faculty Senate. Academic Code is the Policy and Procedure for faculty as a whole.

Charge 12-13:09 (standing committee attendance): discussion of draft language to be inserted into Bylaws IV.A.2.

Gary read draft. Would become (g), or whichever is the next letter. Committee discussed draft language. Several suggested changes were made. Differentiating between three total absences and two in a row, insert "in a single academic year", "expelled" being replaced with proper form of removed. Gary will make the changes and submit to Executive Committee.

Charge 12-13.10 (re-titling the Academic Code): discussion of draft recommendation.

Gary wanted to run it by the committee one more time before it goes to Executive Committee. The committee discussed if this is faculty related, committee agreed to pass.

Charge 12-13.08 (revise Section VIII of Bylaws & Section IV.F-K of Academic Code): initial discussion.

Gary read charge 8. There appears to be overlap in Academic Code and Bylaws. For example, Faculty Senate Forum has differences concerning when to convene, for any purpose or listed purpose. The language regarding hearings is identical. Referendum, practically identical, a word is plural, only difference. Do we need language in both documents, what should it actually say?

Lori indicated that faculty trying to solicit help from senate, belongs in Academic code. There was general discussion on the right for faculty to have a forum, not related to Senate called forums, generally agreed this is related to Faculty Senate called forums. Forums called by others is not addressed here. It was brought up to take (g) out of the Academic code, just need in the Bylaws since this is Faculty Senate initiated forums.

Lori suggested that since the Academic Code brings it up, write in the Academic Code to refer to the Bylaws.

Gary suggested maybe add that when Faculty Senate calls forums that faculty are encouraged to attend in the Academic Code.

There was general discussion on the word "unofficial". Why does it say unofficial? If someone is presiding over it, someone called it, scheduled it, then why unofficial?

Discussion of Faculty Senate Hearings – Identical in Bylaws and Academic Code. Wording on ten faculty members, percentage represented of staff, decided no change. Discussion of anonymity of the ten faculty submitting the request. Some discussion points: Lori suggested may say, not distributed past Chair of the Senate, except where Freedom of Information Act supersedes? Need to say three things: Convey, Proposal, Request Action Gary suggested that Senate action be spelled out, and will work on this.

Jon moved to approve minutes from October 15, 2012. Eric seconded. Motion was approved.

Meeting was adjourned at 4:00pm.

The next meeting is scheduled for November 26th, 3pm, Barge 410.