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# CWU Curriculum Committee Minutes - 04/01/ 10

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**Faculty Senate Curriculum Committee**  
**April 1, 2010**  
**Minutes**

**Members Present:** G. Richardson, K. Temple, R. Bransdorfer, J. Stinson, S. Haghghi, L. Braunstein, J. Jorgenson, K. Salyer, B. Palmquist, T. Culjak

**Members Absent:** T. Pellett

**Approval of Agenda** – The agenda was amended. G. Richardson moved to approve the amended agenda, K. Temple seconded. MOTION PASSED

**Approval of March 4 Minutes** – Minor changes were made to the minutes. B. Palmquist moved to approve the minutes as amended, S. Haghghi seconded. MOTION PASSED.

**Senate Update** – T. Culjak reported to the committee that the PEP program went before the senate for approval and after much discussion, the proposal was delayed.

**Credit Limits** – R. Bransdorfer reminded the committee that the faculty senate executive committee charged the FSCC with defining or developing policy concerning credit limits for BA and BS degrees.

Discussion ensued to include:

) Should we include PEP credits in the catalog for each teacher education program. This would increase each of the affected programs to above the 75 or 110 credit limit. Another idea was to create another policy which would set the teaching programs with yet another limit. Deciding on that limit could cause some problems in that departments that are under the limit could add courses to get close to the upper limits of that degree, is that what we want?

) How do we handle majors that require a minor? The minor is actually a requirement for the program and therefore increases the number of credits to be awarded that degree.

) Removing the gen ed requirements from the total count in a major (up to 15 credits) is actually hiding requirements. In our general education program there are choices in all but one category. If a specific course is required that is also in gen ed and a substitute course will not count, then it is a requirement and should be listed.

T. Culjak will draft a letter to the teacher education programs notifying them that the list of PEP courses must be included for each program in the 2011/2012 catalog, it will also show the total credits required.

A letter will also be drafted to all departments that require a minor as part of their major. The minor credits will also be listed under the program requirements, showing again the total number of credits actually required.

Discussion will continue at the next meeting.

**Review catalog pages when up for program review** – To alleviate the committee having to review the catalog copy for programs en masse, it was suggested that when programs are up for the 5-year program review process that those departments would also have the catalog pages reviewed for hidden prerequisites in the narratives and errors in formatting. The 2010-2011 programs are: Art, ITAM, Finance, Accounting, Sociology, and Mathematics. Program requirements would not be changed. An example of a narrative that would need review is on page 45 of the 2009-2010 catalog, first column, item 4.

**Review of April 1 Curriculum Summary Log**