

10-26-2006

## CWU Academic Affairs Committee Minutes - 10/ 26/06

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### Recommended Citation

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*Minutes*  
*Faculty Senate Academic Affairs Committee*  
*October 26, 2006*

Attendance: Kim Bartel, Tim Dittmer, Tim Englund, Sura Rath, Mary Ellen Reimund, Heidi Szpek, Katie Underwood, Marla Wyatt, and Carolyn Wells.

Absent: Jay Forsyth and Jeff Snedeker

Guest(s): None

Called to order at 3:32 p.m.

Announcements – Received new charge on missing class policy.

Review Minutes: Minutes from September 28 and October 29<sup>th</sup> were approved.

Unfinished Business:

AAC06-07.02 – “Double Dipping” – Credit range on minors is from 20-50. A suggestion was made that a general statement be developed, while allowing each department to have its own policy on double dipping. Minors should be structured in such a way that same courses will not satisfy competing minors. Distinguish between complete overlap and partial overlap. Courses that are counted in more than one area cannot be double credited. Each department should have a policy in place and given to the Registrar. Heidi suggested that language be inserted at 5-9.4.32.

5-9.4.32 Course requirement overlap

5-9.4.32.1 Courses that satisfy the basic skills and/or breadth requirements may also be applied toward major or minor requirements, unless disallowed by the department. However, credit for each course will be awarded only once.

5-9.4.32.2 Departments shall establish policy guidelines regarding the use of a single course to satisfy multiple program requirements. These policy guidelines shall be maintained on file with the Office of the Registrar.

New Business:

AAC06-07.03 – Blackboard Policy – will review next meeting

Other?

Meeting was adjourned at 4:34 p.m.