11-3-2004

CWU Faculty Senate Minutes - 11/03/2004

Janet Shields

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CENTRAL WASHINGTON UNIVERSITY
FACULTY SENATE

REGULAR MEETING MINUTES: November 3, 2004

ROLL CALL:
Senators: All senators or their alternates were present except: Lori Braunstein, Jim Eubanks, William Folkestad, lan Loverro, Richard Mack, Bill Major, Tim Melbourne, Key Sun, Nancy Wessel

Visitors: Rose Spodobalski-Brower

CHANGES TO AND APPROVAL OF AGENDA – Move reports discussion items of the Guest Report and President to the beginning of the agenda ahead of reports/action items due to time constraints. Senator Frost moved and Senator CannCasciato seconded. Changes approved

MOTION NO. 04-54 (Approved): APPROVAL OF MINUTES of October 6, 2004

COMMUNICATIONS - None

REPORTS/ACTION ITEMS

Executive Committee
Written Ballot for Motion 04-55

Motion No. 04-55 (Approved): "Election of 2004-05 Faculty Senate Chair Elect - Nominee: Michael Ogden, Associate Professor of Communication." No nominations from the floor.

Motion No. 04-56(Approved seconded by Senator Donahoe): "Ratification of 2004-05 Faculty Senate Standing Committee members attached as Exhibit A."

Code Committee

Motion No. 04-57 (Approved): “Approve change to the Faculty Code section 8.70.C.2 to read:
"In January No later than November 1st of each year the appropriate deans will prepare a list of all faculty in their areas who appear are eligible for promotion according to the provisions of this code."

Motion 04-57a (Approved 3 nay and 4 abstentions): Senator J Harper moved to amend the wording to add November 1st. Senator Donahue seconded.

VI. REPORTS/DISCUSSION ITEMS

CHAIR: Introduced Gary Pagels with AFT. Working on a Memorandum of Understanding (MOU) that would state that the Faculty Code would remain in effect until a contract is ratified. We have hit a snag on this issue, while the union and Executive Committee have agreed to a MOU, the Assistant Attorney General has suggested a 45 day unilateral cancellation clause. Chair is scheduled to meet with Teresa on Friday to find other language than the 45 day unilateral cancellation clause.

The Executive Committee is evaluating whether or not to make changes to the Distinguished Professor guidelines. We will be moving the deadline.
The General Education committee is working on a proposal to revise the general education program to include learning communities such as Portland State University. This will be brought to the senate for discussion.

A report on SAB will be made available as soon as we can get the data. Hopefully she will have the information by the December 1st meeting.

The Executive Committee is working towards committee service acknowledgement. They are asking committee chairs to send evaluative letters to the committee members as to their service to be included for in personnel file. Committees will also be submitting an annual report that will report on what the committees accomplished what kind of work they did who was in attendance. They are also asking the Provost to have the University and College committees do the same. Faculty participation is valuable.

GUEST REPORT - UFC: Gary Pagels from American Federal of Teachers (AFT) gave a short presentation. Gary indicated that that he would be happy to meet with faculty either individually or in groups to answer questions. United Faculty of Central (UFC) is working on a membership drive that will take place in November. Collective bargaining will probably not start until after January 1st. UFC will be surveying faculty to decide what is important to them. UFC and the Administration have signed a Memorandum of Understanding on the Salary Administration Board process. Fair share or agency fee will be part of the collective bargaining process, but no decision has been made. UFC is actively working on getting stewards in departments to help keep faculty informed on the process.

Senator Donahoe suggested faculty attend the meetings that are being planned. UFC wants to have as much input from faculty so they represent the entire group of faculty. UFC is purposefully not using e-mail due to conflict of interest. The current UFC officers are Susan Donahoe, President; Lila Harper, Vice President; Daniel CannCasciato, Treasurer; and currently there is no Secretary.

PRESIDENT: As of today we do not know who will be the new Governor. We are also not sure of the outcome of all of the races for positions in the Senate and the House. However, regardless of the outcome of the elections, CWU's administration will be ready to work closely with legislators, the governor, and staff in all of the relevant agencies, on issues of importance to higher education in general and CWU in particular. Our top priorities for the upcoming legislative session are faculty and staff salaries and core funding for the enrollment we already have. We will also be talking about funding for enrollment growth and will be working on increasing our tuition waiver authority to the same level as our sister comprehensives.

PROVOST: Provost indicated his office is understaffed again. Annie Agars is now the department secretary for the Music department. Jody Hauck is currently in the office 20 hours a week. Summer revenues calculations should be finished by the end of the month. The process was help up by more than usual late grades turned in for summer session. All faculty are encouraged to turn grades in on time. Provost hopes to have the faculty salary base report at the December 1st Senate meeting. He has been unable to get the data from Institutional Studies due to a large work load currently. Administration is working on hiring a Chief Negotiator for the faculty collective bargaining. Four search committees have been announced. Three of the four searches are national. There is an internal search for a Director of the Science Honors Program. The position would be a 50% release time, with possible compensation during the summer. Sabbatical files were received this week. Only 10 applications were received. Provost gave a brief overview of the accreditation review. The accreditation review team draft report is due next week. The report contained several commendations including the continued work on the University Strategic Plan and improved communications across campus. Assessment and faculty evaluation were considered to be works in progress. Faculty Development Day will be Monday, December 6th from 8-12. The program is still being developed. It will include further work on areas of distinction and there will be a speaker on quantitative literacy. More information will be
available soon.

SENATE CONCERNS: Senator Jim Harper expressed a concern about how withdrawals are not shown on the class roster.

STUDENT REPORT: Chris Casey indicated students have voiced wanting to get to know professors on a personal level. ASCWU has some opportunities to be involved during the month of November. Next Monday, November 8th from 1-2:45 p.m. there is a learning session for faculty about resources to help support and advise students on non-profit positions when they graduate. Once a faculty member goes through the training then from 3-5 the faculty will be taking that advise and helping students through this program. This program is through Idealist.Org, and is also a workshop for students. On Wednesday, November 17th 12-3 is the Majors fair through Career Services.

SENATE COMMITTEES:

Ad Hoc Evaluation of Instruction Committee: Wendy Williams will be providing a written report by the end of the year.

Academic Affairs Committee: Miguel Blancas reported that the committee has been meeting every Thursday since October 14th. Items worked on so far have been the Interdisciplinary task force policy and a concern about the "Z" grade policy. The committee just finished up on the Interdisciplinary proposal.

Budget Committee: Senator Bender reported that the committee met a couple of weeks ago with Shelly Johnson about the 05-07 budget proposal. They will be meeting next Monday at 2:00 and working with Bill Vertrees to discuss the capital budget.

Code Committee: Senator CannCasciato reported on the status of the Code Committee. The committee presented a revision to the Code that approved today. They are looking into at the revision of the COTS policy manual and what the status is. The committee is involved with the discussion what might be involved in bargaining. They are researching department chair compensation and release time. Looking at the Faculty Code as to what areas should be included should be retained by the Senate and what areas might be open to bargaining.

Curriculum Committee: The committee is working on preamble template for the catalog. A final draft will be coming soon and get will get it out to the departments and deans. The committee has done a lot of work on it trying to get rid of repetitive information in the catalog. This is an effort to let students know where to find the information regardless of what department they are looking at. The committee meets twice a month on the 1st & 3rd Thursday at 3:00 p.m.

Development and Appropriations: Jan Bowers reported that the committee's first meeting will be November 19th.

General Education: None

Personnel Committee: Senator Caples reported that the Personnel Committee is working on some of the same task as the Code Committee. They are currently working on a faculty roles document that will be presented for review to the Executive Committee at next their next meeting. The committee will be looking at the current merit criteria. Looking at the Faculty Code as to what areas should be included should be retained by the Senate and what areas might be open to bargaining.

Public Affairs Comm/Council of Faculty Reps/Faculty Legislative Representative: Jim Huckabay reported that he attended the first monthly CFR meeting
in Spokane. The meeting was hosted by WSU and EWU. Priorities for the upcoming legislative session were decided with faculty salaries being the first. The comprehensive universities have also included salary as a priority. Another priority is increasing the visibility of the faculty of the public baccalaureates. Trying to work on the public image and move it a little further forward. Third priority will be to arrange meetings and have a dialog with the Washington business round table as well as the K-12 leaders. More of the Washington universities faculty legislative representatives will be in Olympia this legislative session. Jim indicated this would be his last year and Central’s Faculty Legislative Representative. He will be in the process of working on a replacement and hope this person will be able to be involved in Olympia this spring.

OLD BUSINESS – The Executive Committee will be asking faculty members to take attendance the Monday and Tuesday prior to Thanksgiving and report that information to the Senate. This will help us determine if not having classes on Wednesday is a procedure we should continue.

NEW BUSINESS - None

ADJOURNMENT Moved to adjourn at 4:40p.m.

***NEXT REGULAR SENATE MEETING: December 1, 2004***  BARGE 412
## Exhibit A

<table>
<thead>
<tr>
<th>Committee</th>
<th>Name</th>
<th>Department</th>
<th>Term</th>
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<tr>
<td>Academic Affairs Committee</td>
<td>Vacant</td>
<td>COB</td>
<td>6/15/04-6/14/07</td>
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<td>CEPS</td>
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<td>Budget Committee</td>
<td>Bob Holtfreter (replacement for Thomas Yeh)</td>
<td>Accounting</td>
<td>6/15/04-6/14/05</td>
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<td>Grievance Committee</td>
<td>Terrance Schwartz – Alternate</td>
<td>Psychology</td>
<td>10/15/04-10/14/07</td>
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<td>Roxanne Easley – Alternate</td>
<td>History</td>
<td>10/15/04-10/14/07</td>
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# Roll Call 2004-05
## Faculty Senate Meeting: November 3, 2004

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<th>SENATORS</th>
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<td>BCAMCAS, Miguel</td>
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<td>GLEGHORN, Cpt. Rob</td>
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<td>BACKLUND, Phil</td>
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<td>LASZLO, Rod Maj.</td>
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<td>SCHEPMAN, Steve (CANT)</td>
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<td>WELLOCK, Thomas</td>
<td>EASLEY, Roxanne</td>
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<td>WESSEL, Nancy</td>
<td>PICARDO, Nelson</td>
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<tr>
<td>WYATT, Maria</td>
<td>BOWERS, Jan</td>
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</tbody>
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**Quorum:** 22

**43 Senators**
Date: November 3, 2004

VISITOR SIGN-IN SHEET

Rose Goddatski-Brower, Reg Svc

Please sign (print) your name if you are not a faculty senator.
CENTRAL WASHINGTON UNIVERSITY
FACULTY SENATE

REGULAR MEETING
Wednesday, November 3, 2004, 3:10 p.m.
BARGE 412
AGENDA

I. ROLL CALL
II. CHANGES TO AND APPROVAL OF AGENDA
III. MOTION NO. 04-54: APPROVAL OF MINUTES of October 6, 2004
IV. COMMUNICATIONS
V. REPORTS/ACTION ITEMS (20 Minutes)

Executive Committee
Written Ballot for Motion 04-55

Motion No. 04-55: "Election of 2004-05 Faculty Senate Chair Elect - Nominee: Michael Ogden, Associate Professor of Communication."

Motion No. 04-56: "Ratification of 2004-05 Faculty Senate Standing Committee members attached as Exhibit A."

Code Committee

Motion No. 04-57: "Approve change to the Faculty Code section 8.70.C.2 to read: "In January No later than November of each year the appropriate deans will prepare a list of all faculty in their areas who appear are eligible for promotion according to the provisions of this code."

VI. REPORTS/DISCUSSION ITEMS

CHAIR: (15 Minutes)
GUEST REPORT - UFC: (10 Minutes)
PRESIDENT: (10 Minutes)
PROVOST: (10 Minutes)
SENATE CONCERNS: (5 Minutes)
STUDENT REPORT: (5 Minutes)
SENATE COMMITTEES: (10 Minutes)
Ad Hoc Evaluation of Instruction Committee:
Academic Affairs Committee:
Budget Committee:
Code Committee:
Curriculum Committee:
Development and Appropriations:
General Education:
Personnel Committee:
Public Affairs Comm/Council of Faculty Reps/Faculty Legislative Representative:

VII. OLD BUSINESS
VIII. NEW BUSINESS
IX. ADJOURNMENT

***NEXT REGULAR SENATE MEETING: December 1, 2004*** BARGE 412
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TALLY
2004-05 FACULTY SENATE EXECUTIVE COMMITTEE

November 3, 2004

CHAIR ELECT

Elected: Michael Ogden, Associate Professor of Communication

☑ Michael Ogden, Associate Professor of Communication
Total votes 26

☐ ____________________________________________
Write in

Candidate ____________________ Total votes ________________

Candidate ____________________ Total votes ________________

Candidate ____________________ Total votes ________________
BALLOT
2004-05 FACULTY SENATE EXECUTIVE COMMITTEE

November 3, 2004

CHAIR ELECT

Mark one box

☐ Michael Ogden, Associate Professor of Communication

☐ Write in
BALLOT
2004-05 FACULTY SENATE EXECUTIVE COMMITTEE

November 3, 2004

CHAIR ELECT

Mark one box

☑ Michael Ogden, Associate Professor of Communication
☐ _______________________________________________________________________

Write in

UNANIMOUS
BALLOT
2004-05 FACULTY SENATE EXECUTIVE COMMITTEE

November 3, 2004

CHAIR ELECT

Mark one box

☑ Michael Ogden, Associate Professor of Communication

☐ Write in
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2004-05 FACULTY SENATE EXECUTIVE COMMITTEE

November 3, 2004

CHAIR ELECT

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2004-05 FACULTY SENATE EXECUTIVE COMMITTEE

November 3, 2004

CHAIR ELECT

Mark one box

✓ Michael Ogden, Associate Professor of Communication

☐ Write in
BALLOT  
2004-05 FACULTY SENATE EXECUTIVE COMMITTEE  
November 3, 2004  

CHAIR ELECT  

Mark one box  

☑ Michael Ogden, Associate Professor of Communication  
☐ Write in
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2004-05 FACULTY SENATE EXECUTIVE COMMITTEE

November 3, 2004

CHAIR ELECT

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2004-05 FACULTY SENATE EXECUTIVE COMMITTEE

November 3, 2004

CHAIR ELECT

Mark one box

☑ Michael Ogden, Associate Professor of Communication
☐ ________________________________
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BALLOT
2004-05 FACULTY SENATE EXECUTIVE COMMITTEE

November 3, 2004

CHAIR ELECT

Mark one box

☑ Michael Ogden, Associate Professor of Communication

☐ ________________________________

Write in
BALLOT
2004-05 FACULTY SENATE EXECUTIVE COMMITTEE

November 3, 2004

CHAIR ELECT

Mark one box

☑ Michael Ogden, Associate Professor of Communication

☐ Write in
BALLOT
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November 3, 2004

CHAIR ELECT

Mark one box

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November 3, 2004

CHAIR ELECT

Mark one box

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☐ ___________________________________________________________________

Write in
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November 3, 2004

CHAIR ELECT

Mark one box

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November 3, 2004

CHAIR ELECT

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2004-05 FACULTY SENATE EXECUTIVE COMMITTEE

November 3, 2004

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