2-4-2011

February 3-4, 2011 - Board of Trustees Meeting Minutes, Regular Sessions

Board of Trustees, Central Washington University

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Board of Trustees Minutes
Regular Sessions
February 3 and 4, 2011
Approved March 4, 2011

February 3, 2011

Present:
Mr. Sid Morrison, Chair
Mr. Keith Thompson, Vice Chair
Ms. Patricia Notter
Ms. Annette Sandberg
Ms. Kate Reardon
Mr. Ron Erickson
Mr. Dan Dixon
Mr. Logan Bahr
Dr. James Gaudino, President
Ms. Sherer Holter, Chief of Staff
Dr. Marilyn Levine, Provost/Vice President for Academic and Student Life
Mr. George Clark, Vice President for Business and Financial Affairs
Ms. Sandra Colson, Executive Assistant

President Gaudino discussed his recent meetings in Olympia and the impact of the budget bills that are under review by the legislators. The Board and Cabinet attended the Performing Arts and Speaker Series (PASS) performance of Nancy King and Steve Christofferson and the CWU Chamber Orchestra and Jazz Band 1.

February 4, 2011

Committee of the Whole
Minutes of committee of the whole are integrated into the regular session minutes. No action was taken.

Reconvened in Regular Session (1:04 p.m.)

Present
Mr. Sid Morrison, Chair
Mr. Keith Thompson, Vice Chair
Ms. Patricia Notter
Ms. Annette Sandberg
Ms. Kate Reardon
Mr. Ron Erickson
Mr. Dan Dixon
Mr. Logan Bahr

Others Present
Dr. James L. Gaudino, President
Ms. Sherer Holter, Chief of Staff and Secretary to the Board
Dr. Marilyn Levine, Provost/ Vice President for Academic and Student Life
Mr. George Clark, Vice President for Business and Financial Affairs
Alan Smith, Assistant Attorney General
Ms. Sandra Colson, Executive Assistant
Mr. Matthew Cziske, Chair, Exempt Employees Association
Ms. Lucille Rolfe, Chair, Employee Council
Mr. Chris Goehner, Executive Vice President, Associated Students of Central Washington University

Approval of Minutes – 1

Motion 11:02: A motion to approve minutes of the regular meeting of December 3, 2010 and the special telephonic meeting of January 4, 2011 was presented by Ms. Sandberg and seconded by Mr. Dixon. Motion carried.

Chair Report – 2
Chair Morrison reported that he enjoyed the opening of the Sacred Spaces exhibit at the Museum of Culture & Environment yesterday. He noted that the exhibit shows a “fascinating history of a fascinating people” and thanked Jack Buck for helping bring the exhibit to CWU. Chair Morrison also discussed the state’s financial situation and his belief that the legislature is beginning to understand the impact of transferring higher education costs to students and their families.

President’s Celebration Report - 3
Dr. Karen Blair – Dean Marji Morgan discussed Karen Blair’s numerous grants, fellowships, articles and books in the area of Pacific Northwest women and the history of women’s voluntary associations in America. Dean Morgan read a copy of Governor Gregoire’s proclamation lauding Professor Blair’s “achievements and leadership in the field of women’s history.”

Dr. Robert McGowan – Dean Connie Lambert described Dr. McGowan’s contributions to the University since 1999, including his role as a teacher, leader, mentor, and representative of the faculty, and recommended that the Board award him Emeritus Faculty status.

Gary Fredrick – Jack Bishop noted that Gary Fredrick was recently honored by the House of Representatives in Olympia. Coach Fredrick has been at CWU for 42 years and has coached numerous men’s and women’s sports teams.

Athletics - Jack Bishop shared that our Athletics group has a higher average GPA and higher graduation rates than anyone in our league. The men’s basketball team is now ranked eleventh in the nation and number one in our region and the hope is that their successful season will continue so that we can hold the west regional championship games here.

BOARD COMMITTEES
Utilizing a committee-of-the-whole format, all trustees present participated in the morning committee session.

Academic and Student Life – Annette Sandberg for Kate Reardon, Chair

Enrollment Report – 4
Winter quarter enrollment included 500 new students and an increase retention rate for existing students. The FTE forecast for spring is 9500 FTE, giving us an estimated annual FTE of 9980. When asked about enrollment projections for 2011-2012 academic year, Dr. Sweeney stated that both CWU and WWU are predicting an eight percent drop in freshmen applications, primarily due to a change in demographics, more students planning to attend community colleges, and the elimination of Gates scholarships. However, enrollment management expects no drop in our FTE because we expect to retain more currently enrolled students.
External Grant and Contract Activity Report – 5
Dr. Roger Fouts reported that grant and contract activity has increased 22 percent over last year. He attributed some of this increase to outreach efforts by the Graduate Studies and Research Office. Indirect costs from grants support faculty development and equipment, graduate student support, and funds for undergraduates to present their research at national conferences.

Student Conduct Briefing - 6
The student conduct process at CWU establishes expectations for students by identifying their rights and responsibilities. It also establishes due process guidelines and provides for a coordinated response to negative student behaviors both on and off campus. Richard DeShields, Senior Conduct Officer and Senior Director of Housing and New Student Programs, discussed the four groups that work with student conduct issues: the Problem Solving Team; Hearing Officers; Student Conduct Council; and the Threat Assessment Team. He also briefed the Board on ways that members of the campus community can report student behavior concerns. Trustee Sandberg commended the university on its student conduct process.

Services & Activities Supplemental Budget Allocation – 6
The Student Services & Activities Committee submitted a supplemental budget allocation of $123,475 to fund: 1) one-time travel support in the amount of $50,125 for various music student groups to attend and perform at national conferences in February and March 2011, and 2) one-time travel support in the amount of $77,350 for twenty-five Theatre Arts student to travel to and perform at the Varna International Festival and Performance Tour of Italy, June 11 through July 7, 2011.

Motion 11:03: A motion that the Board of Trustees approves the supplemental allocations was presented by Ms. Reardon and seconded by Ms. Sandberg. Motion carried.

Naming Opportunity – Hogue Technology Construction Management Classroom – 8
On behalf of the Development Priorities Committee, Dr. Marilyn Levine recommended that the Board approve a Hogue Technology Building classroom naming opportunity. The Associated General Contractors of Washington have committed to a five year pledge of $50,000 to support the Construction Management program. An initial gift of $10,000 was received in 2010.

Motion 11:04: A motion that the Board of Trustees approve approves the recommendation of the Development Priorities Committee to name Construction Management Classroom 227 in the Hogue Technology Building for Associated General Contractors of Washington was presented by Ms. Sandberg and seconded by Dan Dixon, Motion carried.

Business, Finance and Audit – Keith Thompson, Chair

Acceptance of Gift – 8a
Fred Meyer President/CEO Mike Ellis, accompanied by Kevin Riley, Vice President of Store Relations, Melinda Merrill, Director of Public Affairs and McKenna Ellis, Mr. Ellis’ daughter, joined the Board during the committee of the whole. Mr. Ellis presented a check for $25,000, the final installment of a 10-year pledge to the Fred Meyer Scholarship Fund, and pledged another $50,000 over the next five years. James Ray and Avril Shenrick, two recipients of Fred Meyer Scholarships were on hand to thank President Ellis.

FY 2011 General Funds Operating Budget Status – 9
Documents outlining FY2011 spending projections and available resources were discussed in detail during the committee session. Vice President Clark noted that current cost estimates are within budget funding forecast for fiscal year 2011 and slightly lower than last year actual expenditures. The university has implemented actions to set aside funds for cuts currently mandated by the State as well as any additional reductions that may be implemented during the legislative session.
**Depository Services Resolutions for Governmental Entities – U.S. Bank National Association – 10**
Resolution 11-02, CWU Investment Resolution, Resolution 11-03, CWU Payroll Account, and Resolution 11-04, CWU Main Checking Account, authorize U.S. Bank National Association as a depository of university funds and certain University officers as authorized signers on those funds. The resolutions have been updated to include Mr. George Clark, Vice President for Business and Financial Affairs as an authorized signer.

**Motion 11:05:** A motion that the Board of Trustees approve the Depository Services Resolutions for Governmental Entities, Nos. 11-02, 11-03 and 11-04 was presented by Mr. Thompson and seconded by Ms. Notter. Motion carried.

**Government Relations – Annette Sandberg, Chair**

**Legislative Update -11**
Ms. Schactler discussed the Professor Tim Melborne’s recent testimony at a recent research hearing that was well received. She also briefed the Board on bills related to rehiring retirees and pension and salary issues. A written legislative briefing was included in the agenda materials.

**REPORTS**

**Faculty Senate - 16**
No report.

**Exempt Employees Association – 13**
Chair Matt Cziske reported that the EEA and Employee Council meet on a regular basis with the President and Chief of Staff. Exempt Employee Association is in the process of updating their webpage.

**Employee Council - 14**
Chair Lucille Rolfe reported that the Employee Council is moving forward with the employee recognition program; the 2010 Employee of the Year and Team of Distinction award will be announced in April. The Council recently invited Staci Sleigh Layman to present information on Equal Opportunity Office functions and support.

**Associated Students of Central Washington University - 15**
Chris Goehner, executive vice president, noted that a report from ASCWU president Gabriel Munoz was included in the Board materials.

**Communications - 16**
An email message from former student and current employee Bradley Rasmussen regarding academic institution responsibility in the Arizona shooting was received. As a result, Trustee Sandberg met with Richard DeShields to review our internal processes. Mr. DeShields provided a briefing on Student Conduct during the committee of the whole.

**Consent Agenda - 17**
Consent action items 18-27 and consent report items 28-35 were submitted for review and/or action.

**Motion 11:06:** A motion that the Board approves consent action items 22-27 and consent report items 28-33 was presented by Ms. Reardon and seconded by Ms. Sandberg. Motion carried.

Adjourned at 1:52 p.m.
Next Meeting
The Board of Trustees will meet March 4, 2011 on the Ellensburg campus.

Sherer Holter, Secretary to the
Board of Trustees
Central Washington University

Sid Morrison, Chair
Board of Trustees
Central Washington University