May 5-6, 2011 - Board of Trustees Meeting Minutes, Regular Sessions

Board of Trustees, Central Washington University

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Board of Trustees Minutes
Regular Sessions
May 5 and 6, 2011

May 5, 2011

Present
Mr. Sid Morrison, Chair
Mr. Keith Thompson, Vice Chair
Ms. Patricia Notter
Ms. Kate Reardon
Ms. Annette Sandberg
Mr. Ron Erickson
Mr. Dan Dixon
Mr. Logan Bahr
Dr. James Gaudino, President
Ms. Sherer Holter, Chief of Staff
Dr. Marilyn Levine, Provost/Vice President for Academic and Student Life
Mr. George Clark, Vice President for Business and Financial Affairs

The board convened at 4:30 PM to be briefed on the impact of the budget bills that are under review by the legislators.

May 6, 2011

Using a new streamlined meeting format where members take action on items as they are discussed, the Board convened in Regular Session at approximately 9:10 a.m.

Present
Mr. Sid Morrison, Chair
Mr. Keith Thompson, Vice Chair
Ms. Patricia Notter
Ms. Kate Reardon
Ms. Annette Sandberg
Mr. Ron Erickson
Mr. Dan Dixon
Mr. Logan Bahr

Others Present
Dr. James L. Gaudino, President
Ms. Sherer Holter, Chief of Staff and Secretary to the Board
Dr. Marilyn Levine, Provost/Vice President for Academic and Student Life
Mr. George Clark, Vice President for Business and Financial Affairs
Alan Smith, Assistant Attorney General
Ms. Kimberly Dawson, Administrative Operations Coordinator
Changes to the Agenda
The following agenda items have been changed:
• Consent agenda has been updated to include the distinguished faculty awards recipients
• Motion to amend FY 2012 student FTE
• Additional communication received
• Legislative briefing was updated

Approval of Minutes

Motion 11-15: A motion to approve minutes of the regular meeting of March 3 and 4, 2011 was presented by Mr. Bahr and seconded by Ms. Reardon. Motion carried.

Chair Report
Chair Morrison reported that he has noticed an amazing amount of things going on around campus. He acknowledged that the news from Olympia is not great. The Board’s goal is to assist the president and his team in this challenging budget time.

President’s Celebration Report
Dr. Gaudino congratulated the 2010 Employee of the Year and the 2010 Team of Distinction and then introduced them to the group.

Kendra Sterkel, 2010 Employee of the Year award – Ms. Sterkel is the program coordinator for Aerospace Studies.

SOURCE Team, 2010 Team of Distinction Award – this group was honored for organizing the largest, multi-disciplinary event on campus, which showcases the scholarship of the CWU Community.

College of Arts and Humanities, Graphics Design Program ADDY Awards – Dean Morgan introduced Professor Glen Bach who spoke on behalf of the ADDY award winners. CWU received four ADDY awards for graphic design.

College of Business - Shelly Thompson, Accounting Major – Dean Savoian spoke on behalf of Shelly Thompson. Ms. Thompson is a 2010 CWU-Des Moines graduate. She scored a 95% average on the CPA exam, placing her in the top ten highest in the state for 2010.

College of Education and Professional Studies - CWU Dance Company – Dean Lambert introduced Therese Young, CWU Dance Program Director. Ms. Young announced that both hers and dance minor student Megan Zelenak’s choreographic works were submitted and accepted for a National Dance Association Dance Gala at the AAHPERD (the American Association of Health, Physical Education, Recreation, and Dance) conference in San Diego, CA March 29th – April 2nd 2011.

College of the Sciences - Mt. Rainier Summer Field School – Dr. Darda introduced Dr. Patrick McCutcheon, Professor in the Anthropology Department who spoke about the project. He will lead a summer field school on Mt. Rainier in July and August. This is the first year of a 3-year excavation of a site dating back 4,000 years.


Soldier of the Year Award – Russell Whitley – LTC Karl Neal announced that Russell Whitley earned top honors at the Washington Army National Guard’s Best Warrior Competition, winning three of the eight events: physical fitness, obstacle course and unarmed combat.

Dr. Gaudino explained that the four distinguished professor recipients will be formally recognized at Honors Convocation on Friday, June 10. Dr. Levine introduced the recipients.
Distinguished Faculty Award Recipients for Teaching, Service and Artistic Accomplishment
Teaching Award Recipient – Laila Abdalla, Department of English
Service Award Recipient – Bobbie Cummings, Department of English
Artistic Accomplishment Recipient – Vijay Singh, Department of Music

Distinguished Non-Tenure Track Faculty Award Recipient - Sharon Rosell, Department of Physics

BOARD COMMITTEES

Academic and Student Life – Kate Reardon, Chair

Enrollment Report
Dr. Levine reported on the Spring Quarter Enrollment. We are projecting Headcount of 11,000 and FTE of 10,000.

Action – Degree Program Approval – MS Computational Sciences
The Master of Computational Science program offers an opportunity for the departments of computer science, mathematics, biology, chemistry, physics, and geology to greatly increase their research productivity and funding. With graduate students working across these departments, faculty members will be able to develop strong multi-disciplinary research programs, at a time where the stimulus packages are geared towards such cross-disciplinary projects, increase publication levels in high-level conferences and journals, and consequently increase chances for receiving external funding.

Motion 11-16: A motion that the Board of Trustees of Central Washington University approves the new Master of Science in Computational Science was presented by Ms. Reardon and seconded by Mr. Dixon. Motion carried.

Action – Services and Activities Supplemental Budget Allocation
Services & Activities Supplemental Budget Allocation
The Student Services & Activities Committee submitted a supplemental budget allocation of $62,895.

Motion 11-17: A motion that the Board of Trustees of Central Washington University approves the Services and Activities Budget Allocation Report dated April 8, 2011 was presented by Ms. Reardon and seconded by Ms. Sandberg. Motion carried.

Government Relations – Annette Sandberg, Chair

Information – Legislative Update
Ms. Schactler thanked the legislative team for their efforts during session. She discussed the issues still in play during the special session.

Business, Finance and Audit – Keith Thompson, Chair
Mr. Thompson turned the discussion over to George Clark.

Information – Budget Update
Vice President Clark presented a budget overview that included an explanation of funding sources, FY 2011 budget status, FY 2012/2013 budget scenarios (House and Senate), FY 2012/2013 Capital Budget, and budget mitigation and growth opportunities.

Action – FY 2012 Student FTE
The university’s annual operating budget includes state, near-state, capital to state transfer, and estimated tuition revenue and sets the general operating fund expenditure authority for fiscal year 2012. The fiscal year operating budget will be developed based on enrollment of 9700 annual average student FTE.
Amended Motion 11-18: A motion that the Board of Trustees of Central Washington University authorizes the use of 9800 annual student FTE for budgetary planning purposes in fiscal year 2012 was presented by Mr. Thompson and seconded by Dan Dixon. Motion carried.

Information – State Audit Report
Vice President Clark explained that we had two audit findings in a recent state audit report. All of the issues are being addressed. He has consulted with our Assistant Attorney General and we have begun to address concerns. Mr. Smith added that CWU followed the guidelines in both cases and our response to the State Auditor’s Office is appropriate.

Discussion – Ad Hoc Committee on Student Financing
Mr. Thompson explained that the ad hoc committee has been researching the student loan marketplace and securitization of student loans. He then turned the discussion over to Ron Erickson. Mr. Erickson reported that he has been researching the broad concept of a multi-year tuition payment program which could be securitized, providing current cash flow for the university. Mr. Bahr then summarized the research he did on student loans. Mr. Dixon suggested that once all of the research has been concluded and we have all the materials we need that our legal counsel is brought in to the discussions. Mr. Thompson stated that the group will continue to work on this.

Action – Endowment Investment Report and Spending Rate Authorization
The Endowment Investment Report for the period of July 1, 2010 through March 31, 2011 was presented to the Board of Trustees.

Motion 11-19: A motion that the Board of Trustees of Central Washington University authorizes an exception to policy by establishing a spending rate of 2.5 percent for CWU endowment funds the fiscal year beginning July 1, 2011 was presented by Mr. Thompson and seconded by Ms. Notter. Motion carried.

Mr. Thompson reiterated the great job George Clark, Ed Day, and Shelly Baird have been doing to provide the board with the information they need to make decisions and understand the process clearly. He also mentioned it’s been great having Logan Bahr work with the budget and finance committee.

General – Sherer Holter

Action – 2011-2012 Board Meeting Schedule
The proposed 2011-12 Board Meeting Schedule was presented to the Board of Trustees.

Motion 11-20: A motion that the Board of Trustees of Central Washington University adopts the proposed 2011-12 meeting schedule was presented by Mr. Dixon and seconded by Ms. Sandberg. Motion carried.

Action – Naming Opportunity, Hogue Hall Conference Room
Lydig Construction recently pledged a significant gift to be paid in annual payments over four years. Following the naming opportunity amounts approved by the CWU Naming Committee and the President, approval of this proposal to name conference room 101C in Hogue Technology will energize our efforts to gain additional support from industry and alumni.

Motion 11-21: A motion that the Board of Trustees of Central Washington University approves the recommendation to name conference room 101C in Hogue Technology the Lydig Construction Conference Room was presented by Mr. Bahr and seconded by Ms. Sandberg. Motion carried.
REPORTS

Faculty Senate
A written report was included in the agenda materials.

Exempt Employees Association
A written report was included in the agenda materials.

Employee Council
A written report was included in the agenda materials.

Associated Students of Central Washington University
Mr. Munoz reported that the board has been working hard to get students involved this year. Approximately 130 clubs are now recognized here at CWU and over 500 students are participating in club sports. The BOD continues to work to improve communications with students at our centers. The group is also working with Steve Waldeck on a transitional plan for next year’s board. Ms. Sandberg reported that the board will be working over the summer on some performance measures that may help the ASCWU BOD in their planning.

Communications
Chair Morrison introduced the new president of the Alumni Association, Todd Mason. He will be working to ramp up membership in the alumni association.

Jack Bishop reported that our women’s softball team won two important games this week. They are currently 8th in our region and will be playing Western for the GNAC title this weekend. The football team has their annual spring football game tomorrow at 1:00 PM.


Consent Agenda
Consent action items 22-29 and consent report items 30-35 were submitted for review and/or action.

Motion 11:22 A motion that the Board of Trustees of Central Washington University approves consent action items and receives report items submitted May 6, 2011 was presented by Ms. Sandberg and seconded by Mr. Dixon. Motion carried.

Adjourned at 11:37 a.m.

Next Meeting
The Board of Trustees will meet June 9 and 10, 2011 on the Ellensburg campus.

Sherer M. Holter, Secretary to the Board of Trustees
Central Washington University

Sid Morrison, Chair
Board of Trustees
Central Washington University